

PREPARED FOR

Example Candidate campaign (fictional), Example Village, BC
 Attention: Financial agent

FROM

Campaign Filing Desk, a service of 1414618 B.C. Ltd.
 British Columbia, Canada
 {{postal_address}}
 hello@campaignfilingdesk.ca · Business Number 716678545

What we prepare

WORK	FIXED PRICE
BC disclosure statement - Your disclosure statement, prepared on Elections BC's forms from your campaign records - Contributions, expenses, transfers and any surplus, each traced to a deposit slip, receipt or bank record - A list of anything your records could not settle, with what we assumed and why - The cover page marked for the candidate's and the financial agent's signatures - Filing notes for Elections BC's online filing (SOFA), email, fax or mail	CA\$600
Total, Canadian dollars, plus applicable tax	CA\$600

Not included

- Acting as your financial agent, or signing or filing for you
- Legal advice on campaign finance rules, such as whether a contribution was eligible
- Contacting Elections BC or your clerk for you
- Late filing fees, and supplementary reports (quoted separately if needed)

Who does what

- We prepare the statement from your records and check every total against the campaign bank account.
- The candidate and the financial agent sign the cover page; the financial agent files with Elections BC by January 15, 2027.
- You keep the original records; we work from copies.

Timing and payment

Delivery	Friday, January 8, 2027, provided your campaign records reach us by Friday, December 11, 2026.
Payment	Half when you accept this quote, half on delivery.
How to pay	Bank transfer or cheque, in Canadian dollars. Payment details are on the invoice.
Vendor forms	Send us your vendor or supplier forms and we complete them.

To accept: reply "yes" to the email this quote came with, or send a purchase order that quotes CFD-Q-2026-0001. This quote is valid until November 13, 2026.

Questions: hello@campaignfilingdesk.ca

Terms in short: we prepare the documents; your organization reviews, signs and files them. We give no legal or accounting advice and we never contact a regulator for you. If a regulator returns a filing we prepared for a reason inside this scope, we fix it free. Either side may end the work before it starts, with a full refund of anything paid. Our liability is capped at the fees paid, and British Columbia law governs. The full terms are in our service agreement, sent with this quote.

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