

Filing the campaign financing disclosure statement

For candidates in British Columbia's general local elections of October 17, 2026, and their financial agents, under the *Local Elections Campaign Financing Act* (LECFA). The financial agent files; the candidate must make sure it is filed. A statement is needed even if the candidate withdrew, was acclaimed or had no money in or out.

General voting day October 17, 2026	Statement due (90 days) January 15, 2027	Late, with a \$500 fee February 16, 2027	Not filed by then Disqualified
---	--	--	--

Not filed by the late deadline: the candidate is disqualified until after the next general local elections, and an elected candidate's seat becomes vacant (LECFA s. 64). In 2022, 87 candidates missed the January deadline and 48 never filed by the late one.

1. Gather the records

NOW

- ☐ Statements for every campaign account, from opening to today, plus deposit slips, the cheque register and transaction slips.
- ☐ A receipt or invoice for every expense, with the dates each item was used (election period January 1 to September 18, campaign period September 19 to October 17).
- ☐ For every contribution, the candidate's own included: full name, residential address, date, value, and that the giver is an eligible individual.
- ☐ Market values for in-kind contributions, discounts and reused signs.
- ☐ Loans: lender, dates, amount, interest rate and what is still owed.
- ☐ Each fundraising function: tickets sold, prices, other income and costs.
- ☐ Endorsed candidates: the campaign financing arrangement and any amendments.
- ☐ Any written authorization you gave someone to accept contributions or pay expenses.

2. Close out the money

BEFORE YOU FILL IN FORMS

- ☐ Every contribution and expense went through the campaign account. Card purchases not repaid from it count as contributions.
- ☐ No one gave more than the 2026 limit of \$1,429.70. For endorsed candidates the limit covers the candidate and the elector organization together in the jurisdiction. An unendorsed candidate may give their own campaign up to double the limit.
- ☐ Anonymous contributions are \$50 or less per person. Contributions from organizations or ineligible people are recorded as prohibited and dealt with.
- ☐ Campaign period expenses are within the expense limit for the office and area (elections.bc.ca/local-expense-limits).
- ☐ All bills are paid. Any surplus: repay the candidate's own money contributions first; then under \$500 goes to the candidate or as directed, \$500 or more goes in full to the jurisdiction.

3. Fill in the Elections BC forms

EVERY STATEMENT

ELECTIONS.BC.CA, LOCAL FORMS

- ☐ **4504300** Disclosure statement cover page, both pages: candidate, agent, office, campaign accounts.
- ☐ **4504301** Campaign financing summary: total income, total expenses, balance left.
- ☐ Endorsed candidates: a copy of the campaign financing arrangement.
- ONLY IF THERE IS SOMETHING TO REPORT
- ☐ **4504302** Summary of contributions, and **4504303** each giver of \$100 or more in total, with residential address.
- ☐ **4504304** Permissible loans; **4504305** other income and transfers; **4504306** prohibited contributions and loans.
- ☐ **4504307** Election expenses, split into election period and campaign period, against the limit; **4504308** shared expenses.
- ☐ **4504309** Other expenses and transfers given; **4504310** one form per fundraising function.
- ☐ **4504311** Surplus and where it went; **4504312** former financial agents.
- ☐ Each total on the summary matches the form it comes from, and the balance left matches the bank.

4. Sign, file, keep

BY JANUARY 15, 2027

- ☐ The candidate and the financial agent both sign the declaration on the cover page.
- ☐ File with Elections BC: the Secure Online Filing Application (preferred), email to electoral.finance@elections.bc.ca, fax 1-866-466-0665, courier or in person. By mail, a postmark does not count; it must arrive in time.
- ☐ Late filing to February 16, 2027 needs the \$500 fee, payable to the Minister of Finance or online through PayBC.
- ☐ Keep a copy. Answer Elections BC's questions, and file a supplementary report within 30 days if asked or if you find a change.
- ☐ Hand all records to the candidate, who keeps them in BC for 5 years after voting day.

Rather hand it off? We prepare the statement from your records at a fixed CA\$450 to 750, for you and the candidate to review, sign and file. hello@campaignfilingdesk.ca

Sources, checked October 14, 2026: Elections BC, 2026 General Local Elections key dates (elections.bc.ca/local-elections/2026-general-local-elections); Guide to Campaign Financing for Local Candidates and Financial Agents in B.C. (June 2026); What to Know Before You Start Campaigning (2026); Forms 4504300 to 4504312; LECFA ss. 47, 49 and 64 (bclaws.gov.bc.ca); Report of the Chief Electoral Officer on the 2022 General Local Elections.

Free to use and share. A plain summary, not legal or accounting advice; where it differs from the Act or Elections BC's guide, they govern. Campaign Filing Desk is a service of 1414618 B.C. Ltd., British Columbia, and is not part of Elections BC.